

Essen Motor Show 2023

02.12.-10.12.2023, Previewday: 01.12.2023



SETUP/DISMANTLING

SITE MEASURING colour: red

SETUP Thursday, 23.11.2023 - Wednesday, 30.11.2023

23.11.-29.11.2023 = from 7 a.m. to 8 p.m., 30.11.2023 = from 7 a.m. to 6 p.m., remaining work within the stand area until 8 p.m.

DISMANTLING, Sunday, 10.12.2023 from 6 p.m. within the stand area, vehicular access to the site expected from 8:30 p.m. Dismantling until 00:00 p.m.

END OF DISMANTLING, Wednesday, 13.12.2023 from 7 a.m. until 4 p.m.

Contact

York Lübbers
Telephone: +49 (0)201 72 44-269
Email: logistik@messe-essen.de

EXHIBITOR SERVICE

Contact

Lea Weiler
Telephone: +49 (0)201 72 44-672
Email: service@messe-essen.de

Please remember authorisation for your stand constructor!

SECURITY/STAND PARTY

While the trade fair is on, exhibitors are **permitted to be on the trade fair site one hour before it starts and one hour after it finishes**. Appropriate authorisation is required outside of opening times.

Approval of a stand party can only be granted if the form is submitted by 20.10.2023. After this date, approval is no longer possible!

Contact

Michael Masuhr
Telephone: +49 (0)201 72 44-270
Email: michael.masuhr@messe-essen.de

WASTE

For any **waste** that is not reported or is left behind **in the halls**, an **increased fee** of €200/m³ or €3/sqm for carpeted floors will be levied.

Order deadline for services

Orders after expiry of the order deadline

Deadline: until 19.10.2023

From 20.10.2023 – 20 % surcharge

From 01.12.2023 – 35 % surcharge

STAND CONSTRUCTION PERMIT

The **stand construction permit form** must be submitted no later than **6 weeks prior to the start of setup**. Further information on the stand construction permit is available in **section 4.1-4.3** of the **Technical Guidelines**.

Contact

Sebastian Black
Telephone: +49 (0)201 72 44-857
Email: sebastian.black@messe-essen.de

LOGISTICS

Please note! Deposit of €100 payable upon vehicular access to the exhibition area!

Pre-ordered **Entry tickets for evening dismantling on 13.12.2023** will be delivered to your stand during the fair, or deposited at car park P2 by request.

The **short collection phase** starts at 18:15 and ends at 18:45.

Entry only for vans up to 3.5t, cars and cars with trailers.

The duration of stay must not exceed 30 minutes.

Contact

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Order forms

[Service forms](#)